

Activity Level Internal Control Summary

- 1. Activity Name/Description:**
- 2. Business Purpose of Activity:**
- 3. Budget / Summary of Financial Resources that Support Efforts of the Activity:**
- 4. Related Core Business Objective(s) of Department:**
- 5. Objectives of / Contributions of Activity Toward Core Business Objective(s):**
- 6. Top Five Risks and Related Control Activities:**
(Briefly summarize “top five” risks/controls that have the highest impact toward the overall purpose of the activity. This information is detailed in the activity level internal control evaluation worksheets.)
- 7. Monitoring Indicators / Results:**
(Briefly summarize the indicators of effective working control activities. And describe the form and frequency in which this evidence is collected, reviewed and communicated. Include when applicable the use of independent assurances from auditors, external entities, etc.)
- 8. Describe Significant CHANGES Being Managed by the Activity:**
(Changes that occurred in the last two years, are currently being implemented, or will be implemented in the next year. Include changes that significantly affect the way the activity is managed or controlled, e.g., new business application software being implemented)